

GENERAL INFORMATION

All information is available on the following websites:

www.esc-shooting.org

www.issf-sports.org

www.dsb.de

All Preliminary and Final Entries for Athletes and Officials can be done directly online:

http://entry.issf-sports.info

1. Invitation Letter

The Invitation Letter is attached to this General Information.

2. Dates and Schedule

Official Arrival 28 JULY 2013 Official Training/Pre Event Training 29 JULY 2013 Technical Meeting 29 JULY 2013

Competitions 30 JULY – 7 AUGUST 2013

Official Departure Running Target 4 AUGUST 2013 Official Departure Shotgun 8 AUGUST 2013

The Preliminary Program of the European Championship is attached to this General Information. The Final Program (including training) will be distributed after the Official Entry Deadline (30 days before the Official Arrival Day). The latest updates will be provided at the Technical Meeting.

3. Rules and Regulations

The European Championship will be conducted according to the ESC and the ISSF Rules and Regulations "Edition 2013 – Effective 1 January 2013". Detailed information is available on the ISSF website www.issf-sports.org.

The Equipment Control will be conducted according to the ISSF Rules and Regulations using approved instruments.

Organizing Commitee: German Shooting Sport Federation

Lahnstr. 120 / 65195 Wiesbaden / Germany

Contact: Ms.Gnau

Phone: +49-611-46807-30 Fax: +49-611-46807-63 E-Mail: gnau@dsb.de



Technical Delegates: Mr. Pekka Kuusisto (FIN) Mr. Petros Kyritsis (CYP)



The official Jury Members (Competition Jury, Jury of Appeal and Referees) are designated by the ESC to supervise the European Championship. Qualified Range Officers holding applicable ISSF licenses will officiate at the competition.

4. Participation

Events Men/Men Junior Events Women/Women Junior

Trap Trap

Double Trap

Skeet Skeet

50m Running Target 50m Running Target Mixed

The maximum number of athletes per event will be three (3) as indicated in the ESC "General Regulations" (**Article 6.5.5.1**).

ISSF ID Number

According to ESC and ISSF General Regulations, all athletes must sign an "Athlete's Declaration" and have an official ISSF ID Number issued before participation in the European Championship (**ISSF Rule 3.6.6**).

Athletes without ISSF ID Number will not be allowed to participate. ISSF ID Numbers can be obtained from the ISSF Headquarters by using the official application form.

Quota Places for the 2016 Olympic Games Rio de Janeiro will not be distributed.

5. Entry Process

Please complete the attached Registration Forms (Annex 1-9) and return them by the set deadlines. Preliminary and Final Entries for Athletes and Officials must be returned to the ISSF Headquarters. All other Registration Forms must be returned to the Organizing Committee or the Hotel (see also: Summary of Deadlines).

Preliminary Entries (ISSF Rule 3.7.3.1)

ESC Member Federations entering the European Championship must submit the Preliminary Entries not later than **28 JAN 2013**.

Please use the ISSF Online Registration Service http://entry.issf-sports.info, or exceptionally complete the Preliminary Entry Form (Annex 1) and return it by email or fax to the ISSF Headquarters.

Final Entries (ISSF Rule 3.7.3.2)

ESC Member Federations must forward their Final Entries directly to the ISSF HQ. The Official Entry Deadline (30 days before the Official Arrival Day) is **28 JUN 2013**.

Please use the ISSF Online Registration Service http://entry.issf-sports.info, or exceptionally complete the Final Entry Forms (Annex 3) and return them by email or fax to the ISSF Headquarters.

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Late Entries (ISSF Rule 3.7.3.4)

Late Entries will only be accepted until the Final Entry Deadline (3 days before the Official Arrival Day) which is **24 JUL 2013**.

Any additional entries received after the Final Entry Deadline, from **25 JUL 2013** onwards, may not participate (**ISSF Rule 3.7.3.5**)

Entry Changes after the Final Entry Deadline

From **25 JUL 2013** onwards, only the following changes in the Final Entries are permitted: Replacement of a registered athlete by another already registered athlete in another event (**ISSF Rule 3.7.3.6**) can be made only before 12:00 the day before the Pre-Event Training for that event.

Entry Confirmation upon arrival

The Team Leader of the ESC Member Federation must report to the OC Entries Official and confirm the Final Entries. The confirmation must be done before 12:00 the day before the Pre-Event-Training.

Cancellation (ISSF Rule 3.7.4.4)

Any ESC Member Federation reducing the number of athletes and / or officials after the Final Entry Deadline (28 JUN 2013) is obligated to pay all applicable fees and costs including entry fees according to the number of athletes and entries on the Final Entry Forms originally received. If the applicable fees and costs are not paid no member of that federation may participate.

Entry Fee (ISSF Rule 3.7.3.4.3 and 3.7.4)

The entry fees include all charges for registration, local transportation between shooting range and official hotel and doping control.

Fee		Description
EUR	170.00	Final Entry Fee per athlete / per event
EUR	50.00	Final Entry Fee per official
EUR	50.00	Additional Late Entry Fee per athlete / per event
EUR	170.00	Cancellation Fee per athlete / per event

Payment of Entry Fees

All payment has to be effected to the Organizing Committee. NO PAYMENT TO THE ISSF!!!

The deposit for the entry fee has to be transferred to the following bank account:

German Shooting Sport Federation / Deutscher Schuetzenbund e.V. Wiesbadener Volksbank Schillerplatz 4 65185 Wiesbaden, Germany

IBAN DE16 5109 0000 0008 8088 80 BIC WIBADE5W

Please transfer the money until **20 JUL 2013**.

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Take care that all necessary data will be transferred, so that the Organizing Committee can assign the money to the right federation. Please give a copy of the bank transfer voucher to your head of delegation to take with them.

All payment has to be effected cash in EUR or traveler checks (**Euro only**) to the Organizing Committee upon arrival at the shooting range (no credit cards accepted).

<u>Time frame:</u> 29 JUL 2013, 7:30h till **12:00h at latest.**

Training Fees (all Shotgun Trainings)

- EUR 8.00 per round of Training Trap, Skeet (25 targets)
- EUR 10.00 per round of Training Double Trap (30 targets)

Accreditation Process

All persons involved in the European Championship (Athletes, Team Officials, ESC Officials, OC Officials) must have accreditations that clearly identify the accreditation holder (with photograph, family name and first name, nation and function) in order to use the local transportation and to enter the shooting range.

Accreditations (for persons registered until the Final Entry Deadline and with photograph in the ISSF database) will be prepared by the ISSF Headquarters and Organizing Committee. All other accreditations will be prepared by the Accreditation Office of the European Championship. Accreditations will be distributed by the Organizing Committee after payment of the entry fees.

6. Shooting Range

The European Championship will take place at the Shooting Range in Suhl-Friedberg, Germany.

Address:

Schießsportzentrum Suhl-Friedberg Schützenstraße 6 98527 Suhl, Germany

The Venue has four (4) combined ranges for Trap, Skeet and Double Trap which are equipped with LAPORTE machines. The acoustic release system is the RS7000 system (LAPORTE).

The brand of the clay targets will be announced at a later stage. The colour of the clay targets that will be used during the qualification and the finals will be orange.

!!Please note that the pellets must be made of lead, lead alloy or of any other ISSF approved material (ISSF Rule 9.4.3.1)!!

There will be two (2) 50m targets equipped with JOHANNSEN and the non-electronic double headed paper target. The firing direction is NE.

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7. Immigration and Customs Requirements

All nations who will need an official invitation of the German Shooting Sport Federation are requested to order these in time, please use the attached form (Annex 7). Please take care yourself about all necessary information like special time limit or paragraphs.

Unless the Organizing Committee gets no special information, the invitation will be send out by fax and/or e-mail. If an express service should be desired, this service will be charged to the federation and must be paid to the Organizing Committee upon arrival. **The German Shooting Sport Federation has no influence on the embassies!**

The German Shooting Sport Federation can provide invitation for the period of the European Championships Suhl **only**.

Owners of an European Firearms Passport (EFP) may import their weapons $\underline{\text{without}}$ an auxiliary permission to Germany.

All nations who do **not** belong to the **European Union** have to fill in the attached Arms and Ammunition Form (Annex 8).

Please fill in the form completely and do not forget to sign, as well as the stamp/seal of your federation. Please do not change the form or use your own form!

!!!Incomplete Forms cannot be arranged and will be send back!!!

The forms have to be returned to the Organizing Committee by email or fax till 15 JUN 2013 latest!

Important: No weapons and ammunition transport is allowed by railway or other public transport facilities!

8. Accommodation

Official Hotel

The official hotel is the Ringberg Hotel, which is a 3***stars category hotel.

Adress: Ringberg Hotel Ringberg 10;

98527 Suhl / Germany Tel.:+49-3681-389-814 Fax:+49-3681-389-890

 $\underline{reservierung@ringberghotel.de}$

www.ringberghotel.de

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The Ringberg Hotel is situated directly on the top of the 750 meters high Ringberg Mountain with an overview of Suhl and the Thuringian forest. All 290 guest rooms are equipped with bath/shower, hairdryer, direct dial telephone, radio, SAT-TV and refrigerator. 2 restaurants with international and local cuisine, a film pub, a hotel bar, a pool bar and a large beer garden will fulfill all your requesting on good food, drinks and fun. A number of leisure facilities like sauna, solarium, fitness rooms, table tennis and the indoor swimming pool can be used by all guests against payment of a fee.

The room rate is per person / per night and includes half board accommodation, taxes and VAT.

EUR 80.00 incl. half board single room EUR 65.00 incl. half board double room

IMPORTANT:

Please note that the accommodation (incl. reservations, payments, cancellations, reservation changes etc.) are to be settled **directly with the Ringberg Hotel**!!!

Preliminary Hotel Reservation must be effected by 28 JAN 2013.

Final Hotel Reservations must be effected by 15 JUN 2013!

Reservations can only be considered once a deposit of 80% has been received by the Ringberg Hotel by 28 JUN 2013!

Payment within the stated deadline is absolutely evident otherwise we cannot guarantee accommodation in the official hotel! Take care that all necessary data will be transferred, so that the Hotel can assign the money to the right federation. You will also find the bank details of the Ringberg Hotel on the Final Hotel Reservation Form (Annex 5).

In case of cancellation made fourteen (14) days before arrival or later and/or no-show the Ringberg Hotel will charge a cancellation fee of 100% to the costs for all nights and rooms you have booked.

Your receipt for payment (only for accommodation) must be presented to the Ringberg Hotel upon arrival in Suhl. For any changes in reservation please contact the Ringberg Hotel directly.

The 80 % deposit for the accommodation must be transferred to the following bank code:

Hotel Ringberg NO PAYMENT TO THE ISSF OR THE ORGANIZING COMMITTEE Ringberg 10 D-98527 Suhl / Germany

IBAN DE44 1203 0000 0001 1368 60 **BIC** BYLADEM1001

Contact to the Ringberg Hotel

Ringberg Hotel Phone: +49-3681-389-**814 Ms. Doreen Mueller** Fax: +49-3681-389-**890**

Ringberg 10 email: reservierung@ringberghotel.de 98527 Suhl, Germany Website: www.ringberghotel.de

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IMPORTANT!!

Due to some dangerous incidents in the past years, we have to remind all federations, that by German law it is strictly forbidden to cook or light a fire in the hotel rooms.

Please note that participants who decide to book their accommodation in non-official hotels will not have local transportation from these hotels to the venue provided by the OC (transportation will be provided just to and from the official hotel). In addition, no information will be distributed to the non-official hotels.

Food Service at the range

You can find a restaurant with local cuisine on the shooting range and there will also be a catering provided during the European Championship.

9. Travel and Transportation

Travel - Arrival

The official international arrival airport for Suhl is Frankfurt/Main (FRA). The distance between Frankfurt airport and Suhl is 305 km one way and it takes about 3.5 hours of driving.

Airport pick up – Transportation to the Official Hotels (and back for departure)

Transportation from/to the Frankfurt airport to the official hotel will be offered during the whole competition and includes a stop at the shooting range in order to store the weapons there. The delegations have to inform the Organizing Committee about their arrival and departure details not later than **28 JUN 2013** (Annex 4).

We ask for your understanding that we cannot offer an airport transfer free of charge: Fee for transportation airport Frankfurt-Suhl-Frankfurt:

EUR 60.00 per person each way

We again ask for your understanding that we will have to gather smaller groups for transfer in a big bus, so some waiting time might be possible. Alternatively we can only recommend the rental of minibuses at the airport:

CAR RENTAL AGENCIES: SIXT

Frankfurt Airport Terminal 1+2 Mietwagenzentrum AP Frankfurt 60549 Frankfurt/ Main

Tel.: +49-1805-262525 Fax: +49-1805-2229300110 Suhl Am Fröhlichen Mann 98528 Suhl

Tel.: +49-3681-805192 Fax: +49-3681-805193

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Europcar

Frankfurt Terminal 1, Airport City Mall, Hall A Car Rental Center 60549 Frankfurt/ Main

Tel.: +49-180-58000 Fax: +49-69-697-97110

For further information concerning car rental agencies at the airport in Frankfurt, please check the following website: http://www.frankfurt-

airport.com/content/frankfurt airport/en/directions/rental cars.html

The official pick up service starts at the official arrival day (28 JUL 2013). Delegations which arrive earlier or leave after the official departure day (8 AUG 2013) have to make their own arrangements.

Local Transportation – Shuttle Service

Local transportation between the official hotel and the shooting range will be arranged during training and competition days free of charge.

The delegations will find the schedules for local transportation in their pigeonhole in the organizing office.

10. Competition Related Procedures at the Range

Technical Meeting

The Technical Meeting Shotgun will take place on 29 JUL 2013, 14:00h at the restaurant 'Schuetzenklause' on the venue. The Technical Meeting Running Target will take place on 29 JUL 2013, 15:00h at the restaurant 'Schuetzenklause' on the venue.

Each participating ESC Member Federation should have at least one representative present to receive updated information regarding Final Program (including training), draw procedures and other important issues related to the European Championship.

Storage of Firearms and Ammunition

It is not allowed to take any arms and ammunition out of the shooting range especially not to the hotel. This German act also has to be followed strictly by nations, that are in the possession of an European Firearms Passport (EFP)! The completeness of the armoury will be checked every evening. The armoury will be opened from the Official Arrival Day till the Official Departure Day.

For arrival please note:

Upon your arrival in Germany (Suhl), all arms and ammunition have to be transported to the Shooting Range **on a direct way**.

<u>For departure</u>: All arms and ammunition have to be removed from the armoury to the airport **on a direct way**. Even owners of an European Firearms Passport have to pick up their arms and ammunition on the armoury at time of departure, not earlier. Please keep in mind, that in Germany even owner of an European Firearms Passport are not allowed to leave their arms and ammunition unattended.

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Ammunition

Additional ammunition can be purchased at the range. Please order the needed ammunition <u>in advance</u> stating the quantity and brand. A price and producer list is attached to the General Information (Annex 10).

Anti-Doping-Tests

The Organizing Committee will conduct doping controls according to the ESC and ISSF Anti-Doping Rules and the ESC and ISSF Test Distribution Plan under supervision of the ESC Technical Delegate.

11. Ceremonies

Opening and Closing Ceremony

The **Opening Ceremony** is planned 29 JUL 2013, 19:00h on the Marktplatz in Suhl (downtown), a bus-shuttle is available.

There is no Closing Ceremony.

Award Ceremony

The Award Ceremonies will take place at the Shooting Range immediately after the end of each Final (see also: Final Program).

During the ceremonies the athletes are required to present themselves in their official national uniform or national tracksuits (tops and bottoms). All team members must be dressed in the same way.

Flags and Anthems

The participating nations won't have to bring their national flags and anthems. They will be provided by the OC.

12. Weather Information

There is a saying that in Suhl we have two seasons only: winter and strong winter. In July the average temperature may be 15° C – 20° C. Please inform yourself about the weather conditions prior to your arrival.

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13. Media Relations

All Media representatives must register for the European Championship by using the Media Accreditation Form (Annex 9).

In the press room media representatives will find the following facilities for use (free of charge):

- · copy machine
- fax machine
- Internet access via RJ-45 cable possible / or wireless via access-cards available in the press room on loan against deposit
- individual pigeonholes for all relevant information
- sufficient number for work spaces

A media coordinator will be in charge for providing information and assistance to the media world (contact: Mr. Birger Tiemann, tiemann@dsb.de, phone: +49-611-46807-58).

14. Industry Service

Various industry services / exhibition will be present during the European Championship.

15. Annexes

All necessary Registration Forms are attached to this General Information.

16. Summary of Deadlines

The Summary of Deadlines is attached to this General Information.

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