



**ISSF WORLD CUP
RIFLE / PISTOL
MUNICH, GER
23 MAY – 30 MAY 2013**

GENERAL INFORMATION

All information is available on the following websites:

www.issf-sports.org

www.dsb.de

All Preliminary and Final Entries for Athletes and Officials can be done directly online:

<http://entry.issf-sports.info>

1. Invitation Letter

The Invitation Letter is attached to this General Information.

2. Dates and Schedule

Official Arrival	23 MAY 2013
Official Training	24 MAY 2013
Technical Meeting	24 MAY 2013
Competitions	25 MAY – 29 MAY 2013
Official Departure	30 MAY 2013

The Preliminary Program of the ISSF World Cup is attached to this General Information. The Final Program (including training) will be distributed after the Official Entry Deadline (30 days before the Official Arrival Day). The latest updates will be provided at the Technical Meeting.

3. Rules and Regulations

The ISSF World Cup will be conducted according to the ISSF Rules and Regulations "Edition 2013 – Effective 1 January 2013". Detailed information is available on the ISSF website www.issf-sports.org.

The Equipment Control will be conducted according to the ISSF Rules and Regulations using approved instruments.

All athletes having an ISSF Certificate for Rifle clothing exempt at the Equipment Control section for those items of clothing on the ISSF certificate.

ISSF Technical Delegate:
Mr. Gary Anderson (USA)

Competition Manager:
Mr. Gerhard Furnier (GER)

Organizing Committee:
German Shooting Sport Federation
Lahnstr. 120 / 65195 Wiesbaden, Germany
Ms. Laura Gnau
Phone: +49-611-46807-30
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It is the athlete's responsibility that any air or Co² cylinder has been certified as safe and is still within the validity date. If the validity date has expired the use of the cylinder is not allowed. The official Jury Members (Competition Jury, Jury of Appeal) will be designated by the ISSF to supervise the ISSF World Cup. Qualified Range Officers holding applicable ISSF licenses will officiate at the competition.

4. Participation

Events Men	Max. Number of Starts	Events Women	Max. Number of Starts
50m Rifle 3 Positions Men	170	50m Rifle 3 Positions Women	170
50m Rifle Prone Men	170		
10m Air Rifle Men	170	10m Air Rifle Women	170
50m Pistol Men	170	25m Pistol Women	120
25m Rapid Fire Pistol Men	70		
10m Air Pistol Men	170	10m Air Pistol Women	170

The maximum number of starts per event is the number of athletes which can be handled during the ISSF World Cup. This range capacity is affected by the set time frames and the number of available firing points.

If the maximum number of starts will be reached during the Final Entry process, a "waiting list" for the affected event(s) will be established on a first come first serve basis and further arrangements will be handled in cooperation with the ISSF Headquarters and the Organizing Committee.

ISSF ID Number

All athletes must sign an "Athlete's Declaration" and have an official ISSF ID number issued before participation in the ISSF World Cup (**ISSF Rule 3.6.6**).

Athletes without ISSF ID number will not be allowed to participate. ISSF ID numbers can be obtained from the ISSF Headquarters by using the official application form.

ISSF Member Federations may enter a maximum of three (3) athletes per World Cup event and up to two (2) additional athletes to shoot "out-of-competition" (called MQS Extra in the ISSF Online Registration Service).

The additional "out-of-competition" athletes will be listed separately according to their results, but without ranking – these results cannot be recognized as World Records (**ISSF Rule 3.9.5**).

Quota Places for the 2016 Olympic Games Rio de Janeiro will not be awarded.

Results of the ISSF World Cup will not be recognized as MQS for the 2016 Olympic Games Rio de Janeiro.

Athletes, born between 1 January 1996 and 31 December 1999, can achieve Minimum Qualification Score (MQS) for the 2014 Youth Olympic Games Nanchang/CHN in the 10m Air Rifle Men/Women and 10m Air Pistol Men/Women events. All results of these athletes, even entered in the World Cup event or entered as additional "out-of-competition", will be recognized as MQS for the 2014 YOG.

Athlete biographies will be distributed and photos will be taken.

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5. Entry Process

Please complete the attached Registration Forms (Annex 1 – 9) and return them by the set deadlines. Preliminary and Final Entries for Athletes and Officials must be returned to the ISSF Headquarters. All other Registration Forms must be returned to the Organizing Committee / Travel Agency (see also: Summary of Deadlines).

Preliminary Entries (ISSF Rule 3.7.3.1)

ISSF Member Federations entering the ISSF World Cup must submit the Preliminary Entries not later than **23 JAN 2013**.

Please use the ISSF Online Registration Service <http://entry.issf-sports.info>, or exceptionally complete the Preliminary Entry Form (Annex 1) and return it by email or fax to the ISSF Headquarters.

Final Entries (ISSF Rule 3.7.3.2)

ISSF Member Federations must forward their Final Entries directly to the ISSF HQ. The Official Entry Deadline (30 days before the Official Arrival Day) is **23 APR 2013**.

Please use the ISSF Online Registration Service <http://entry.issf-sports.info>, or exceptionally complete the Final Entry Forms (Annex 3) and return them by email or fax to the ISSF Headquarters.

Late Entries (ISSF Rule 3.7.3.4)

Late Entries will only be accepted until the Final Entry Deadline (3 days before the Official Arrival Day) which is **19 MAY 2013**.

Any additional entries received after the Final Entry Deadline, from **20 MAY 2013** onwards, may not participate (**ISSF Rule 3.7.3.5**)

Entry Changes after the Final Entry Deadline

From **20 MAY 2013** onwards, only the following changes in the Final Entries are permitted:

- a) Replacement of a registered athlete by another already registered athlete in another event (**ISSF Rule 3.7.3.6**) can be made only before 12:00 the day before the Pre-Event Training for that event.
- b) Change of Status in an event (**ISSF Rule 3.7.3.7**): a MQS Extra athlete can replace a withdrawn World Cup athlete. The withdrawn World Cup athlete may not shoot for MQS Extra. The exchange of athletes within an event is not permitted.

Entry Confirmation upon arrival

The Team Leader of the ISSF Member Federation must report to the OC Entries Official and confirm the Final Entries. The confirmation must be done before 12:00 the day before the Pre-Event Training.

Cancellation (ISSF Rule 3.7.4.3)

Any ISSF Member Federation reducing the number of athletes and / or officials after the Final Entry Deadline (**23 APR 2013**) is obligated to pay all applicable fees and costs including entry fees according to the number of athletes and entries on the Final Entry Forms originally received. If the applicable fees and costs are not paid no member of that federation may participate.

Entry Fee (ISSF Rule 3.7.3.4.3 and 3.7.4)

The entry fees include all charges for registration, local transportation between shooting range and official hotels and doping control.

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Fee	Description
EUR 170.00	Final Entry Fee per athlete / per event
EUR 50.00	Final Entry Fee per official
EUR 50.00	Additional Late Entry Fee per athlete / per event
EUR 170.00	Cancellation Fee per athlete / per event

Payment of Entry Fees

All payment has to be effected to the Organizing Committee.

The deposit for the entry fee has to be transferred to the following bank account:

German Shooting Sport Federation / Deutscher Schuetzenbund e.V.
Wiesbadener Volksbank
Schillerplatz 4
65185 Wiesbaden, Germany

NO PAYMENT TO THE ISSF OR THE TRAVEL AGENCY

**IBAN DE16 5109 0000 0008 8088 80
BIC WIBADE5W**

Please transfer the money until **16 MAY 2013**.

Take care that all necessary data will be transferred, so that the Organizing Committee can assign the money to the right federation. Please give a copy of the bank transfer voucher to your head of delegation to take with them.

All payment has to be effected cash in EUR or traveler checks (**Euro only**) to the Organizing Committee upon arrival at the shooting range (no credit cards accepted).

Time frame: 24 MAY 2013, 7:30h till **12:00h at latest**.

Accreditation Process

All persons involved in the ISSF World Cup (Athletes, Team Officials, ISSF Officials, OC Officials) must have accreditations that clearly identify the accreditation holder (with photograph, family name and first name, nation and function) in order to use the local transportation and to enter the shooting range.

Accreditations (for persons registered until the Final Entry Deadline and with photograph in the ISSF database) will be prepared by the ISSF Headquarters and Organizing Committee. All other accreditations will be prepared by the Accreditation Office of the ISSF World Cup. Accreditations will be distributed by the Organizing Committee after payment of the entry fees.

6. Shooting Range

The ISSF World Cup will take place at the Olympic Shooting Range in Munich/Hochbrück, Germany.

Address:

Olympiaschießanlage
Ingolstädter Landstraße 110
85748 Garching, Germany

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The shooting range is equipped as follows:

Range	Description
50m range	100 firing points, electronic targets, Polytronic
25m range	40 firing points (8 groups); electronic targets, SIUS
10m hall	100 firing points, electronic targets, Polytronic
Finals hall	20 firing points, electronic targets, SIUS

The firing direction of the 50m and 25m range is north.

7. Immigration and Customs Requirements

Visa

All nations who will need an official invitation of the German Shooting Sport Federation are requested to order these in time (Annex 7). Please take care yourself about all necessary information like special time limit or paragraphs.

Unless the Organizing Committee gets no special information, the invitation will be send out by fax and/or e-mail. If an express service should be desired, this service will be charged to the federation and must be paid to the Organizing Committee upon arrival.

The German Shooting Sport Federation has no influence on the embassies!

The German Shooting Sport Federation can provide invitation for the period of the ISSF World Cup Munich **only**.

Gun License

You do **not** have to declare **air guns** and the proper ammunition at all, if they conform to the international standard. Please note: To import air guns without an auxiliary permission, they need to have the international embossing / stamping "F".



Owners of an **European firearms passport** may even import their small bore rifles and pistols **without** an auxiliary permission to Germany.

All nations who do **not** belong to the **European Union** have to use the provided online registration to **register their small bore** rifles and pistols as well as the proper ammunition.

Please register online at: <http://entry.issf-sports.info>

After the online registration of your guns you will receive a **general permission** from the district of Munich. This exceptional rule is valid from 22 to 31 MAY 2013.

Please make sure, that all delegation leaders and athletes arriving alone will carry the general permission as well as the list of all online registered firearms and ammunition to be presented to the customs.

The charge for an approved arms and ammunition declaration is **EUR 20.00 per federation**. This fee has to be paid together with the entry fees to the Organizing Committee.

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Federations **arriving before 22 MAY 2013** or **departing after 31 MAY 2013** need a special permission – please contact the Organizing Committee in time!

Important: No weapons and ammunition transport is allowed by railway or other public transport facilities!

8. Accommodation

Official Hotels

All room rates are calculated per person / per night! All room rates are based on the actual German VAT. Please note that in case of increase, we have to elevate the room rates as well!

The Rilano Hotel Munich****

(former Golden Tulip Munich Schwabing)

EUR 115.00 / single incl. breakfast
EUR 75.00 / double incl. breakfast

This preferred hotel in Munich Schwabing is a 4 star hotel in combination with many facilities for shopping, dining and relaxing. The hotel offers 150 modern rooms, all well equipped with direct dial telephone, mini bar, TV, internet access and mostly air conditioned. Subway station is about 5 minutes away from the hotel. From here you can reach the city centre in about 15 minutes. The hotel restaurant offers international and regional dishes. Buffet breakfast is included.

Rilano 24/7 Hotel Munich***

(former Tulip Inn Munich Schwabing)

EUR 95.00 / single incl. breakfast
EUR 69.00 / double incl. breakfast

Tourist class hotel in Munich-Schwabing in central location, with a total of 230 rooms, all of them with bath/shower, toilet, SAT- TV, telephone and analogue or DSL high-speed internet-access. The hotel offers a bar and a restaurant with international and regional dishes. A subway station is about 5 minutes away from the hotel. From here you can reach the city centre in about 15 minutes. Buffet breakfast is included.

Park Inn Frankfurter Ring****

EUR 99.00 / single incl. breakfast
EUR 69.00 / double incl. breakfast
EUR 63.00 / triple incl. breakfast

The Park Inn Munich Frankfurter Ring is located in north Schwabing. The hotel possesses 81 rooms equipped with shower, hair dryer, mini bar, coffee maker, comfortable seating area, telephone, fax and modem hook up. The hotel is close to the trade fair and about 30 minutes away from Munich international airport. Underground station is about 50 meters from the hotel. Buffet breakfast will be served.

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Holiday Inn City Centre****

EUR 116.00 / single incl. breakfast
EUR 76.00 / double incl. breakfast

The hotel owns 580 rooms which are equipped with bath tub, hair dryer, minibar, radio, TV, self dial telephone including voicemail and Analogue computer and fax modem for internet access. For dinner the hotel offers three different restaurants with international food. The direct access within the same building complex to Munich's underground system at the "Rosenheimer Platz" station guarantees rapid and direct transit to the Central Station, the Munich International Airport and the new Trade Fair Grounds. Buffet breakfast is included.

Hotel Pullman München****

EUR 115.00 / single incl. breakfast
EUR 75.00 / double incl. breakfast

The first class hotel is located in the north of Munich-Schwabing between Englischer Garten and Olympia Park, with direct connections to public transport (only 7 min. with tube to the city centre). The 307 comfortable modern rooms are completely renovated in 2012 and all equipped with radio, Satellite and Pay-TV, voicemail, WI-FI and mini bar. Also available is a restaurant with international and regional food, a bar and a wellness oasis with sauna. Breakfast buffet will be served.

IMPORTANT!!

Due to some dangerous incidents, we have to remind all federations, that by German law it is strictly forbidden to cook or light a fire in the hotel rooms.



Also do not send hotel reservations late, as we cannot guarantee for rooms after the deadline.

Preliminary Hotel Reservation must be effected by **23 JAN 2013**.

Final Hotel Reservations must be effected by 15 MAR 2013!

Hotels will be booked in sequence of the receipt of the reservations at the travel agency.

The travel agency "hk travel plus GmbH" will send a confirmation to each delegation with name and address of the hotel you will stay at.

Reservations can only be considered once a deposit of 80% has been received by the travel agency by 5 APR 2013!

Payment within the stated deadline is absolutely evident otherwise we cannot guarantee accommodation in the official hotels! Bank details you will also find on the final hotel reservation form.

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In case of cancellation after **5 APR 2013** and/or no-show the travel agency will charge a cancellation fee of 100% to the costs for all nights and rooms you have booked.

Your receipt for payment (only for accommodation) must be presented to the travel agency upon arrival in Munich. For any changes in reservation please contact the travel agency hk travel plus.

The 80 % deposit for the accommodation must be transferred to the following bank code:

HK Travel Plus GmbH
VR-Bank Mainz eG
Breite Strasse 23 – 27
55124 Mainz, Germany

NO PAYMENT TO THE ISSF OR THE ORGANIZING COMMITTEE

IBAN DE31 5506 0417 0000 0383 00
BIC GENODE51MZZ

Contact to travel agency

hk travel plus GmbH
Mrs. Birgit Huhn
Frauenlobstraße 97
55118 Mainz, Germany

Phone: +49-6131-217098-0
Fax: +49-6131-217098-20
E-mail: birgit.huhn@hktravelplus.de
Website: www.hktravelplus.de

Food Service at the range

There is a restaurant on the shooting range which offers regional cuisine and beverages.

9. Travel and Transportation

Travel – Arrival

The official airport is the Munich Airport (MUC) Franz-Josef-Strauß.

Airport pick up – Transportation to the Official Hotels (and back for departure)

The official pick up service starts at the first Official Arrival Day 23 MAY 2013. Delegations that arrive earlier or leave after the Official Departure Day **have to make their own arrangements**.

Terminal 1

The person in charge will meet you between hall B and C (near the café and information desk) - carrying a sheet with the World Cup logo.

Terminal 2

You will be welcomed directly at the exit of your gate.

Local Transportation – Shuttle Service

Transportation from/to the Munich airport or main-station to the official hotels will be offered during the whole competition and includes a stop at the shooting range in order to store the weapons there. The delegations have to inform the **travel agency** about their arrival and departure details in time.

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Distances in Munich:

The Rilano	–	Shooting Range 12 km; 20 min
Rilano 24/7	–	Shooting Range 12 km; 20 min
Park Inn	–	Shooting Range 7 km; 10 min
Holiday Inn City Center	–	Shooting Range 25 km; 30 min
Pullmann Munich	–	Shooting Range 12 km; 20 min
Shooting Range	–	Airport 26 km; 30 min

Local transportation between the official hotels and the shooting range will be also arranged by the travel agency **during training and competition days only** (24 – 29 MAY 2013).

No shuttle service between the hotels and the shooting range on the Official Arrival Day! The delegations will find the schedules for local transportation in their pigeonhole and the hotel lobbies.

10. Competition Related Procedures at the Range

Technical Meeting

The Technical Meeting will take place on 24 MAY 2013, 15:00h at the Finals hall.

Each participating ISSF Member Federation should have at least one representative present to receive updated information regarding Final Program (including Training), draw procedures and other important issues related to the ISSF World Cup.

Storage of Firearms and Ammunition

It is not allowed to take any arms and ammunition out of the shooting range especially not to the hotel. This German act also has to be followed strictly by nations, that are in the possession of an European firearms passport!! The completeness will be checked every evening. The armoury will be opened from 22 to 31 MAY 2013.

For arrival please note:

Upon your arrival in Germany (Munich), all arms and ammunition have to be transported to the Olympic Shooting Range **on a direct way**. All federations entering Germany with the general permission, have to store their arms and ammunition on the Olympic Shooting Range **only**. There is no possibility to have “pre competition training” on other facilities.

For departure: All arms and ammunition have to be removed from the armoury to the airport **on a direct way**. Even owners of an European firearms passport have to pick up their arms and ammunition on the armoury at time of departure, not earlier. Please keep in mind, that in Germany even owner of an European firearms passport are not allowed to leave their arms and ammunition unattended.

Ammunition

Additional ammunition can be purchased at the range. Please order the needed ammunition in advance stating the quantity and brand.

Anti-Doping Tests

The Organizing Committee will conduct doping controls according to the ISSF Anti-Doping Rules and the ISSF Test Distribution Plan under supervision of the ISSF Technical Delegate.

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11. Ceremonies

Opening and Closing Ceremony

There will be no Opening or Closing Ceremony.

Award Ceremony

The Award Ceremonies will take place at the Shooting Range immediately after the end of each Finals in the Finals hall (see also: Final Program).

During the Award Ceremonies the athletes are required to present themselves in their official national uniform or national tracksuits (tops and bottoms).

Flags and Anthems

The Organizing Committee does not need any flags or anthems from the delegations.

12. Weather Information

You may rest assured with minimum temperature of 18°C per day and not less than 8°C in the night. According to the weather information May is considered as one of the best month to visit Munich.

13. Media Relations

All Media representatives must register for the ISSF World Cup by using the Media Accreditation Form (Annex 9).

In the press room media representatives will find the following facilities for use (free of charge):

- copy machine
- fax machine
- Internet access via RJ-45 cable possible / or wireless via access-cards available in the press room on loan against deposit
- individual pigeonholes for all relevant information
- sufficient number for work spaces

At the moment no press conferences are planned.

All Finals will be covered by ISSF TV and will be displayed on the ISSF website www.issf-sports.org.

14. Industry Service

Various industry services / exhibition will be present during the ISSF World Cup.

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15. Annexes

All necessary Registration Forms are attached to this General Information.

16. Summary of Deadlines

The Summary of Deadlines is attached to this General Information.

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